

**Canon City Area Metropolitan  
Recreation and Park District  
575 Ash Street  
Canon City, CO 81212  
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES  
January 9, 2024**

**CALL TO ORDER** The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:00 p.m. by Board President, Nick Sartori, in the board meeting room located at 575 Ash Street.

**ROLL CALL**

Board Members:

Present: Nick Sartori  
Melissa Smeins  
Cooper Trahern  
Andrew Palmasano (*remotely via Teams*)

Staff: Kyle Horne Executive Director  
Dawn Green Finance Director

Attorney: Dan Slater

Guests: Randi Esquibel

**ACCEPTANCE OF CONSENT AGENDA**

Board member Melissa Smeins made a motion, seconded by board member Cooper Trahern to accept the consent agenda as written on the January 9, 2024 regular meeting agenda. Motion carried unanimously, all present voting aye.

**CALL TO THE PUBLIC**

- None

**ORAL AND WRITTEN COMMUNICATIONS**

- None.

## **DISTRICT ADMINISTRATION REPORTS**

Executive Director – Kyle Horne reported:

- Kyle is working with the District's I.T. vendor, Second 61, on ways to increase the District's cybersecurity. Each board member will be receiving an email address with the ccrec.org extension for their District related communications. These email addresses will be isolated from the rest of the Recreation District business.

District staff are working with Streamline to switch the District's website to their platform.

- The Programs Fund paid \$3,813.05 in Active Net fees in 2023. Approximately \$1,300 or 35% of the total was related to Adult Softball.
- The annual banquet for FEDC is January 19<sup>th</sup> at the Pathfinder Events Center. If a board member would like to attend, please let Kyle know.

The Royal Gorge Chamber Alliance banquet is February 23<sup>rd</sup> at the Marchand Ranch. There was discussion about buying a table. If a board member would like to attend, please let Kyle know.

- A 120' dead tree with a hollow bottom core was removed from John Griffin Regional Park. It posed a safety risk and could have caused potential damage to the trails near Sells trailhead should it have fallen. It was estimated that the tree was 150 years old and part of it was left behind for habitat.
- The new District website on the Streamline platform should be live by the end of the month. It shows a 100% score on accessibility. There is the option of having online fillable forms which could possibly be used for reservation contracts.
- The storage bins constructed behind Field A at Rouse Park for infield mix, etc. are complete.

Dan Slater:

- Dan Slater stated that the work with the County on the connector trail is back on track and waiting on instructions from the surveyor.

## **UNFINISHED BUSINESS**

- The pool feasibility study has started. Board members Nick Sartori and Melissa Smeins attended the kickoff meeting. Board member Nick Sartori stated it was a good start and was pleased with their plans for the survey process. The next meeting is tomorrow, and the project website and site locations reviewed will be discussed. Both Kyle and City Manager Ryan Stevens have provided numbers to OLC.

OLC informed Kyle that they are working on a project in Eagle and the cost of a seasonal outdoor pool is now running \$13 to \$15 million.

Kyle has been looking into grant options. The National Parks Service has a Federal grant that requires a one-to-one match and 10% of the project total in cash. Kyle spoke to a representative from the state regarding this grant, and Canon City does not qualify as the size of the municipality is not sufficient. The requirements for their next grant cycle may change, but it will not be out until next January and then there is an 18 month wait. Construction cannot start until the grant is awarded.

The LWCF grant has a \$1.25 million cap. This grant is administered by the state, and the representative encouraged us to look into it. It opens in August and funds primarily trails. Projects funded must be outdoors.

GOCO has helped fund only 2 pool projects recently in smaller communities.

Randi Esquibel commented about the website related to the study and her support of the FAQs that will be listed on the site. She thinks this will help debunk bad information.

The City of Canon City received the check from the El Pomar Foundation to help fund the study.

## **NEW BUSINESS**

- The board reviewed the handout and discussed the changes to the 2024 Budget that were made since November.

### **RESOLUTION NO. 2024-1**

**A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CAÑON CITY AREA METROPOLITAN RECREATION AND PARK DISTRICT, CAÑON CITY, COLORADO, FOR THE CALENDAR YEAR AND BUDGET YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024.**

Board member Nick Sartori made a motion, seconded by board member Cooper Trahern to adopt Resolution 2024-1. The resolution was adopted with all members present voting aye.

### **RESOLUTION NO. 2024-2**

**A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW FOR THE CAÑON CITY AREA METROPOLITAN RECREATION AND PARK DISTRICT, CAÑON CITY, COLORADO, FOR THE 2024 BUDGET YEAR.**

Board member Nick Sartori made a motion, seconded by board member Cooper Trahern to adopt Resolution 2024-2. The resolution was adopted with all members present voting aye.

**RESOLUTION NO. 2024-3**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024 TO HELP DEFRAID THE COST OF GOVERNMENT FOR THE CAÑON CITY AREA METROPOLITAN RECREATION AND PARK DISTRICT, CAÑON CITY, COLORADO, FOR THE 2024 BUDGET YEAR.**

Board member Melissa Smeins made a motion, seconded by board member Nick Sartori to adopt Resolution 2024-3. The resolution was adopted with all members present voting aye.

**RESOLUTION NO. 2024-4**

**A RESOLUTION DESIGNATING THE LOCATIONS FOR POSTING PUBLIC NOTICE OF MEETINGS FOR THE CAÑON CITY AREA METROPOLITAN RECREATION AND PARK DISTRICT IN EMERGENCY SITUATIONS**

Board member Melissa Smeins made a motion, seconded by board member Cooper Trahern to adopt resolution 2024-4. The resolution was adopted with all members present voting aye.

**RESOLUTION NO. 2024-5**

**A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER OF RECORD FOR THE CAÑON CITY AREA METROPOLITAN RECREATION AND PARK DISTRICT**

Board member Cooper Trahern made a motion, seconded by board member Nick Sartori to adopt resolution 2024-5. The resolution was adopted with all members present voting aye.

- A public hearing on amending the District's 2023 Budget in the Programs Activity Fund was opened at 7:54 p.m. There was no comment, and the hearing was closed. Kyle did state that the Kid's Klub revenue line was increased as was this program's wage line due to staffing needs. Camps revenue was increased as more camps were offered and the corresponding line for instructor fees was also increased.

**RESOLUTION NO. 2024-6**

**A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET AND  
APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY  
EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE CAÑON  
CITY AREA RECREATION AND PARK DISTRICT'S 2023 BUDGET  
YEAR**

Board member Nick Sartori made a motion, seconded by board member Cooper Trahern to adopt resolution 2024-6. The resolution was adopted with all members present voting aye.

**ADJOURNMENT**

There being no further business to conduct, Board Chairman Nick Sartori adjourned the meeting at 7:59 p.m.

Submitted by:

*/s/ Dawn Green*

Dawn Green, Finance Director

Approved as written or amended:

*/s/ Nick Sartori*

Nick Sartori, Meeting Chair